

## Booking Process

- Interest in the service must be registered to **transport@stowe.co.uk** by Saturday 31 July 2021.
- Timetables will be confirmed to parents by Tuesday 10 August 2021.
- Confirmed bookings must be accepted from the Friday 13 August 2021 via the app.
- The closing date for confirming bookings is Friday 20 August 2021.
- Bookings made later in the year must be made no later than two weeks prior to the start of any term.

## For Pupils

Pupils should be standing at their pickup point at least five minutes before their scheduled departure time. The coach will not depart prior to the scheduled time, but will not wait for pupils arriving late for collection.

For their own safety, pupils must remain seated at all times and must fasten their seat-belts whilst travelling.

Food and drink are not allowed to be consumed on the vehicle, with the exception of bottled water.

Personal property carried by the pupils remains their own responsibility at all times. Stowe School take no responsibility for items left or lost whilst travelling on the Home to School coaches.

Pupils must be aware that the prevailing school rules and standards of behaviour apply in full whilst travelling on Stowe School coaches. Drivers may report inappropriate or concerning behaviour to the school.

## Cancellation Policy

Cancellation of the service must be done in writing to [transport@stowe.co.uk](mailto:transport@stowe.co.uk) at least one half term in advance.

The school reserves the right to cancel any serviced route with reasonable notice (a term's notice is deemed sufficient) if the route becomes unviable or numbers fall below certain levels.

## Booking Availability

All routes are subject to demand. Registering interest in a route does not guarantee your place and parents will be emailed confirmed routes at a later date. Booking via the Kura app is the only way to secure your booking once routes have been confirmed.